

## Personal Protective Equipment (PPE) Policy

The company management is committed to the provision of personal protective equipment to all ARA Electrical personnel as required by the legislation. Personal protective equipment shall be issued to employees when required, to ensure their safety whilst undertaking work related activities. Personal protective equipment may include such items as; steel capped safety boots, long sleeved shirts, long trousers, safety helmets, eye protection, glasses and/or goggles, respirators, hearing protection, gloves, and sun screen.

Upon issue of personal protective equipment to employees, the employees are required to sign for the equipment to verify that it has been issued. All personal protective equipment shall be stored appropriately to avoid damage.

It is the responsibility of employees to care for and maintain personal protective equipment at all times. If personal protective equipment is damaged, it is the responsibility of the employee to report it to their supervisor and present the damaged equipment for replacement.

The companies of ARA Electrical shall supply other protective clothing and protective equipment identified as necessary.

Personal protective equipment issued must be worn in accordance with the site, client requirements and procedures. Any breach in compliance with the use and wearing of personal protective equipment will result in disciplinary action.

Project Managers and Supervisors shall ensure that personal protective equipment is being worn and maintained in accordance with procedures.



Brett Chambers  
Managing Director  
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